



**NOTICE OF MEETING**  
**\*PLEASE NOTE STARTING TIME**

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## Cabinet Procurement Committee

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THURSDAY, 30TH JUNE, 2011 at \*18:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Goldberg (Chair), Bevan, Kober and Reith

### AGENDA

**1. APOLOGIES FOR ABSENCE** (if any)

**2. URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. Late items will be considered under the agenda item where they appear. New items will be dealt with at item 9 below. New items of exempt business will be dealt with at item 12 below.

**3. DECLARATIONS OF INTEREST**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

**4. MINUTES**

To confirm and sign the minutes of the meeting of the Procurement Committee held on 12 May 2011.

**5. DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS**

To consider any requests received in accordance with Standing Orders.

**6. COMMUNITY MEALS CONTRACT**

(Report of the Director of Adult and Housing Services): To seek approval to amend Minute PROC.10 (2010/11) by correcting the name of the contractor to whom a contract extension was approved for the provision of Community Meals.

**7. DOWNHILLS PRIMARY SCHOOL RECEPTION AND KITCHEN WORKS**

(Report of the Director of the Children and Young People's Service): To seek approval to appoint a contractor to carry out re-modelling works at Downhills Primary School and to issue a letter of acceptance prior to formal contract signature for 10% of the contract value.

**8. REVISIONS TO CONTRACT STANDING ORDERS**

(Report of the Director of Corporate Services) - To consider proposed amendments to the Council's Contract Standing Orders and as appropriate to recommend them to the Constitution Review Working Group for endorsement and referral to the Council for adoption.

**9. NEW ITEMS OF URGENT BUSINESS**

To consider any items admitted at item 2 above.

**10. EXCLUSION OF THE PRESS AND PUBLIC**

The following item is likely to be the subject of a motion to exclude the press and public as they contain exempt information which either relates to the business or financial affairs of any particular person (including the Authority holding that information) or the amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods and services.

Note by the Head of Local Democracy and Member Services

Item 11 allows for the consideration of exempt information in relation to item 7 which appears earlier on the agenda.

**11. DOWNHILLS PRIMARY SCHOOL RECEPTION AND KITCHEN WORKS**

(Report of the Director of the Children and Young People's Service): To seek approval to appoint a contractor to carry out re-modelling works at Downhills Primary School and to issue a letter of acceptance prior to formal contract signature for 10% of the contract value.

**12. NEW ITEMS OF EXEMPT URGENT BUSINESS**

To consider any items admitted at 2 above.

David McNulty  
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